

## Windy Hill Farms Homeowners Association, Inc.

March 26, 2019

Dear Homeowners:

As required by the governing documents of Windy Hill Farms Homeowners Association, Inc., an Annual Meeting of the Members will be held on Tuesday, May 7, 2019, at 6:45 p.m., at City Hall, 206 N. Murphy Road, Murphy, TX 75094.

The meeting will be held for the following purposes:

1. To elect two (2) new Board Members.
2. To transact any other properly presented business.

### 2019 Annual Meeting Agenda Tuesday, May 7, 2019

1. Call to Order – 6:45 p.m.
2. Approval of Minutes for Last Annual Meeting
3. Financial Report
4. Review of Amendments Proposed on the Ballot
5. Election of Board Member(s)
6. Committee Reports and New Business
7. Question & Answer Period
8. Adjournment

If you plan to attend the meeting, please arrive 15 minutes early to sign in and receive your materials. The meeting will begin promptly at 6:45 p.m. **If you are unable to attend the meeting, please complete ONE of the voting options on the back of this form and return it to Spectrum Association Management following the instructions. The deadline to return this form is Monday, May 6, 2019.**

Immediately following the Annual Meeting, we may have a Board Meeting for the Board Members to appoint officers.

We look forward to seeing you. If you have any questions, please do not hesitate to email [contact@spectrumam.com](mailto:contact@spectrumam.com).

Regards,

Sebastian Dodson  
Sr. Community Manager

Spectrum Association Management, 5212 Tennyson Pkwy., Ste. 130, Plano, TX 75024  
Phone: 972-992-3444 • Fax: 972-992-3440 • Email: [contact@spectrumam.com](mailto:contact@spectrumam.com)

Windy Hill Farms Homeowners Association, Inc.

2019 Annual Meeting

Please mail, fax, or email your completed form to Spectrum Association Management.

The deadline is Monday, May 6, 2019.

To vote by Proxy, complete this top portion only.

KNOW ALL MEN BY THESE PRESENT, the undersigned Homeowner in Windy Hill Farms Homeowners Association, Inc., does hereby constitute, authorize, and appoint: (please check one of the options below)

Option #1 - (name) (someone who will attend the meeting on your behalf) to attend and represent me with the full power to vote and act for me in the same manner, to the extent, and with the same effect as if I were personally present.

Option #2 - This proxy is to be used for quorum purposes only.

Unless terminated sooner, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

Option #3 - vote by Absentee Ballot. Please complete this bottom portion only. By casting your vote via absentee ballot, you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals, your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail.

Please vote for two (2) new Board Member(s) by selecting the boxes below:

[ ] Barbara Klingler

[ ] Carl Telthorst

[ ] Robert Cooper

[ ] \_\_\_\_\_

[ ] \_\_\_\_\_

[ ] \_\_\_\_\_

Please vote to amend the association's Bylaws to clarify how many board members may serve on the board for Windy Hill Farms Homeowners Association, Inc. and update changes to state law:

[ ] Approve

[ ] Do not Approve

DELIVERY INSTRUCTIONS FOR ABSENTEE BALLOT:

The completed Absentee Ballot must be delivered via email to contact@spectrumam.com or via mail or hand delivery to 5212 Tennyson Pkwy., Ste. 130, Plano, TX 75024. All Absentee Ballots must be received by the Association before 5:00 p.m. on Monday, May 6, 2019. Unless terminated sooner, this Absentee Ballot shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

Spectrum Association Management, 5212 Tennyson Pkwy., Ste. 130, Plano, TX 75024

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