

**WHF BOARD  
MEETING MINUTES  
MARCH 10<sup>TH</sup>, 2005**

Attendees: Mark Dalglish - Treasurer, Elwin Grant, Russ Stabler, Shannon Smith (she), Shannon Smith (he) – Co Chair of ACC Committee, Carl Telthorst – Chair of ACC Committee, Renee Reddick – Principle Management

(Eric Kristiansen – President – excused absence)

Call to order by Mark Dalglish at 7:08pm

- Secretary called out board member for a quorum – 3 members present for a quorum
- Quorum verified
- ✓ Prior Meeting Minutes – board reads and reviews – two change recommendations
  - Mark Dalglish – Landscape contract starts March 2<sup>nd</sup> not Feb 2<sup>nd</sup>
  - Elwin Grant – Landscape capital improvements are for the Highlands Entrance
  - Elwin motions the change, Russ seconds, all agree, motion carries

**Social Committee**

- Shannon (She) explains the schedule for the “Easter Egg Hunt”
- Send the Board the PDF file on the budget for the year
- Mark recommends to have a sign up sheet for volunteers at each event
  - Also, for each event if volunteers only want to help with one event

**Landscape Committee**

- Chris Blevins - \$3,000 monthly fee - \$600 less than previous contract
- Shannon (he) recommends Landscape company to prune trees on Heritage Parkway inside homeowner’s yard

**Pool and Rec Committee**

- Eric Edwards walked with Renee through the pool area to see what needs to be updated or added according to the state law
  - ✓ 911 phone has to be installed outside of the pool area
  - ✓ Signs inside the gate to point to 911 phone outside of gate
  - ✓ 2 different lines are installed for two phones - \$36 + tax for the line
  - ✓ Mark asked Renee to bring proposal for the 911 phone to next meeting and email the Board which includes proposal, cost of the new phone, cost of hook up, and monthly fee
- Clubhouse Attic
  - ✓ Mark suggest to hold off on the flooring the attic until the wiring of the security system is completed

- Playground
  - ✓ Renee received one bid of \$402.69 to repair playground cedar slats and rusty nails
    - Russ motions to get another estimate but budget is capped at \$403.00, Elwin seconds, all agree
    - Any contractor has to be registered with the City of Murphy before any work can be done – estimate cost \$40.00
- Miscellaneous
  - ✓ Mark recommends discussing the upkeep of the playground at the Annual Meeting
    - Donation of lumber
    - Concrete around playground to replace the rotting wood – Shannon(she) to discuss with Amy Nutz at Pool Committee meeting

### **ACC Committee**

- 128 Collin Court
  - ✓ Carl and Shannon could not meet the homeowners due to time conflicts
  - ✓ Carl did talk to the homeowner on the phone:
    - Stairs have to be masonry
    - Remove compost pile
    - No storage building permitted on common area
  - ✓ Mark suggests rechecking 1<sup>st</sup> of April, if not done send another letter or Carl to call
- Collin Court – fire pit
  - ✓ Keep the fire pit
  - ✓ Homeowner needs to understand that anyone can use it because it is on a common area
- 613 Taylor Trail
  - ✓ Flagpole was taken down by homeowner
- New Business
  - ✓ ACC Fine Schedule has to be done before HOA Annual Meeting
    - Carl dropped the signed and notarized copy of new ACC Fine Schedule at 8:05pm to Renee
    - Renee to take schedule to the lawyer
  - ✓ Shannon (he) would like Renee to provide a quarterly expenses report to keep track of ACC budget

### **Financial Report**

- Balance sheet is as of Feb 28, 2005, delq report is as of March 10, 2005 – differences
- Mark asks Renee where the Feb payments of delq Summary are posted . They are not on the Income Statement – Renee to talk with Karen at Principle Management
- The system automatically kicks out a late fee letter by the 10<sup>th</sup> of January when dues are due the 31<sup>st</sup> of January

## Delinquent dues

- Allen and Lisa Hickman – on a payment plan to pay dues
  - Check paid in February was returned NSF on Feb 10<sup>th</sup>
  - Renee asks the Board if they want the attorney to file a lien
  - Board recommends to send another letter and if no response then go to the attorney

## New Business

- Soccer Fields
  - ✓ Other people mostly teams are using the soccer fields – non residents
  - ✓ Homeowners are feeling uncomfortable
  - ✓ Rock Signs are too expensive to put on soccer fields
    - Russ motions to take the builder wood signs, re laminate, new letters, and pay the fee for a sign higher than 2 feet to create soccer fields signs “Residents only”, Elwin seconds, all agree
  - ✓ Supermaids will clean the trash cans at soccer fields due to resident dumping raw chicken parts in trash
- Creek/Quarry
  - ✓ Eric Kristiansen needs to address with Tom Burelson, Superintendent of Lumbermans, the drainage problem at the Quarry – Mark will ask Eric to call Tom for a meeting
  - ✓ Caught one beaver at the creek, Trapper set new traps for the others
- Annual Meeting Date – April 19<sup>th</sup> – Russ motions, Elwin seconds, all agree, motion carries
  - ✓ Shannon Smith (he) to provide laptop
  - ✓ Ask Randy Nutz to provide projection screen
- April 14<sup>th</sup> – board meeting before Annual HOA meeting
  - ✓ Renee to check Boggess Elementary for availability
- Expiring Terms – 2 director positions up - Mark Dalglish (Treasurer) and Tana Dalton (Secretary - resigned in December)
  - ✓ 2 positions this year, 1 next year, 2 the year after (2,1,2)
  - ✓ 3 years in each position going forward when filled
  - ✓ Russ and Elwin have 2 more years
  - ✓ Eric has one year

Adjourned at 9:02pm